

Angel Fire Public Improvement District 2007-1

3465 Mountain View Blvd., Suite 14

PO Box 1046, Angel Fire, NM 87710

575-377-3483

Board Meeting Minutes

May 17, 2018 at 2:00 pm at the PID Board Room

- A. Call to Order - Chairman Pro Tem Don Borgeson called the meeting to order at 2:00 pm.
- B. Pledge of Allegiance - Chairman Pro Tem Borgeson called for the Pledge of Allegiance.
- C. Roll Call - Present were Chairman Alan Young, Director Don Borgeson, Chairman Pro Tem, Vice Chairman Rakes (by phone), and Director Carl Abrams (by phone). A quorum was present. Also present were Sally Sollars, District Administrator and Nann Winter, General Counsel.
- D. Approval of Agenda – Chairman Young moved to approve the agenda. Vice Chairman Rakes seconded. The motion carried with none opposed.
- E. Approval April 12, 2018 Minutes – Chairman Young moved to approve the April 12, 2018 minutes. Director Abrams seconded. Vice Chairman Rakes abstained. The motion carried with none opposed.
- F. Requests and Responses from the Audience – None.
- G. Announcements and Proclamations – Ms. Sollars announced that the June meeting would be one week early on June 7th and the July meeting would be one week late on July 17th. The final budget will be approved at the July 19th meeting.
- H. Business
 - 1. Consider and Approve Resolution 2018-12 Budget Adjustments – Chairman Young moved to approve Resolution 2018-12. Vice Chairman Rakes seconded. Ms. Sollars reported that these adjustments were approving transfers of funds. DFA is now requiring resolutions for inter fund as well as intra fund transfers. These transfers were approved by Consent Agenda, but not by resolution. This resolution is in compliance with the new DFA requirements. Roll call vote: Chairman Young; aye, Vice Chairman Rakes; aye, Director Abrams; aye, and Director Borgeson; aye. The motion carried with none opposed.
 - 2. Consider and Approve Resolution 2018-13 Interim Budget – Chairman Young moved to approve Resolution 2018-13. Vice Chairman Rakes seconded. Ms. Sollars reported that the interim budget will be submitted to the state after Board approval. There will be two public hearings held on June 7 and July 19. The final approved budget will be submitted by July 31. There is a prepayment quote good until June 30 that will affect the budget significantly. It is not known at this time if that quote will result in a prepayment. However, that will be known by the time the final budget will be approved. DFA has been made aware that there may be significant changes to the interim budget. Roll call

vote: Chairman Young; aye, Vice Chairman Rakes; aye, Director Abrams; aye, and Director Borgeson; aye. The motion carried with none opposed.

I. Consent Agenda – Vice Chairman Rakes moved to approve the consent agenda.

Director Abrams seconded. The motion carried with none opposed.

1. Stelzner, Winter, et al; Invoices #12368, 12361, 12458, 12512, 12655 - \$3750.94
2. David Taussig & Associates; Invoice #1803237 - \$3,750.00
3. Angel Fire Computer Guy; Invoice #1843 - \$60.00
4. Colfax County Clerk; Filing Fees - \$50.00
5. Alan Young Travel Reimbursement - \$325.96
6. Sally Sollars; Invoice #95 - \$6,832.31
7. BMWS; Invoice #15-003 268 - \$380.00
8. Kit Carson Telcom; Invoice #557114 - \$108.45
9. CenturyLink; Invoice dated 4/25/18 - \$114.07
10. AT&T; Invoices dated 4/1/18, 5/1/18 - \$53.78
11. PO Box Rental; Invoice dated 5/31/18 - \$116.00
12. Petty Cash Report; Balance \$96.11

J. Reports

1. Administrative Report – Ms. Sollars reported that most of her time since the last Board Meeting has been spent on DFA's new online reporting system, LBGMS. She has been a pilot participant and phase two of the system will be uploaded next week just in time to start entering the fiscal year 2019 budget. As a beta tester, she was assigned a 50-page test protocol to complete. There also were errors in the fiscal year 2018 budget and quarterly reports. She conferenced for literally hours with the DFA budget analyst and the development team but has yet to produce an accurate report. She said that the counties and municipalities are required to go on to the system next week and she anticipates some difficulties getting reports done for this next year. The budget analyst is not sure himself of how to deal with some of the problems Ms. Sollars has encountered. She said that instead of making financial reporting easier, at least for now, it is much harder.

April collections were \$77K, which is \$13K more than projected in the cash flow. It is anticipated that \$600K will be collected in May.

Kevin Robnett of The Angel Fire Computer Guy has taken over the updating of the website and watching for problems. The website was hacked this month, but the hack was caught quickly with no harm done. As part of his service, a weekly report is generated. There have been 1,125 visitors to the website over the last 30 days. The most viewed pages are Lump Sum Prepayment, Assessments per Lot, Maps of District Properties, and Agenda and Minutes, in that order.

Ms. Sollars said that she would be working on the LGBMS for most of the next couple of weeks.

2. Treasurer's Report – Chairman Pro Tem Borgeson asked if all saw the Treasurer's Report. There were no questions.
- K. Adjournment – Chairman Pro Tem Borgeson adjourned the meeting at 2:56 pm.

Next Regular Board Meeting and 1st Hearing of the Interim Budget
will be June 7, 2018

Don A. Borgeson

Don Borgeson, Chairman Pro Tem

ATTEST: Sally Sollars

Sally Sollars, District Administrator